

Senior Officer Waitlist Management and Policy FAQ's

1. How is my waitlist control date determined?

Your waitlist control date is the date of detachment from the previous accompanied duty station outside San Diego if you submit the housing application to the Housing Service Center within 30 days of arrival at your new command in San Diego.

If you submit the housing application after 30 days of arrival, your waitlist control date will be the date the application is received by the Housing Service Center.

If you submit an application prior to your arrival to the area (Advanced Application) and you have not detached yet, a temporary date is assigned. This temporary date is based on what the PCS orders reflect as the detaching month and year; the last day of the month will be used as the control date until actual detachment from the command has occurred. The detachment endorsement is needed to modify the control date to actual date of detachment.

For Pre-Commissioning/New ships and units executing a change in homeport, the promulgation date on the CNO message will be used as the control date.

CNICINST11105.3 is the guiding policy document regarding Housing Assignment and eligibility.

OPNAV Note 5450 stipulates which commands are considered afloat/deployable commands.

CNRSW will promulgate Key and Essential positions and designated housing units.

2. What is Priority 1, 1A and 2 and who is eligible to be in those priority categories?

All applicants are given a priority based upon the billet they currently fill.

- Priority 1: Key and Essential Service members. Key and Essential service members are offered the first unit that comes available.
- Priority 1A: 06 Commanders and Commanding Officers of deployable units. Members with dependents enrolled as EFM Cat 4 or 5. Placement based upon control date.
- Priority 2: All other 06s. Placement based upon control date.

3. How long can a family remain on the Priority 1A wait list?

A family can remain on the Priority 1A wait list as long as the service member maintains Priority 1A eligibility (i.e. is stationed in San Diego and assigned as the Commanding Officer of a deployable Command or has a dependent enrolled in the EFM Program as a Cat 4/5).

4. What happens if a family is on a waitlist and the priority status changes?

Once the priority status changes, the applicant is placed on the appropriate wait list, retaining their original control date.

5. Are members allowed to select which neighborhood to live?

Yes. The five designated 06 neighborhoods are NASNI, NAB, NB Point Loma, NAVMED Center, and MCAS Miramar. To allow maximum flexibility, we encourage all families to select more than one neighborhood.

6. I am lower on the waitlist this week than I was last week. How is this possible?

Positions on the waitlist may fluctuate based upon movements between wait lists or changes in priority of other service members who have an earlier control date. For example, a Priority 2 service member who assumes command of a deployable unit will be moved to the Priority 1A waitlist with their original control date. This could place them higher on the Priority 1A waitlist than families who only recently arrived in San Diego.

Similarly, a member with a new EFM Cat4/5 designation will be placed on the Priority 1A waitlist with their original control date.

7. I have heard there are XO's on the Priority 1A waitlist. I thought Priority 1A was for Commanding Officers of afloat units only.

Certain commands have XOs that fleet up to the CO billet. Since these command tours are shorter than a typical command tour, service members will be considered Priority 1A upon assuming duties as the XO. The following commands are included:

USS AMERICA (LHA-6)
USS ESSEX (LHD-2)
USS BOXER (LHD-4)
USS MAKIN ISLAND (LHD-8)

DESRON 1, 21, and 23
PHIBRON 1, 3, and 5

USS NEW ORLEANS (LPD-18)
USS SAN DIEGO (LPD-22)
USS SOMERSET (LPD-25)

8. How many times can a family turn down a home that has been offered to them?

Applicants are eligible for two offers of housing. If the first unit offered is declined, the family will maintain their place on the waitlist. If the second unit offered is declined, the family will be placed at the bottom of the waitlist with a new control date.

9. What is a deferral?

A family can defer being offered a unit and maintain their position on the waitlist. This is not considered a turndown as no unit is offered. Reasons for deferral may be the service member is on deployment or the family is in a lease that cannot be broken without financial impact.

10. We are nearing the end of our command tour and near the top of the Priority 1A waitlist. Will we be offered a home before the change of command?

All applicants must have a minimum of six months remaining in San Diego to sign a lease. In the above case, if the service member has follow on orders in hand and a unit comes available while in command they will be offered that unit. If no unit is available before the change of command they will be moved to the Priority 2 waitlist.

11. When do I have to vacate housing?

Families must vacate housing once San Diego is no longer their Permanent Duty Station. Typically this is no later than the last day of the transfer month listed on PCS orders.